**Guidelines for research data management planning for**

**PhD students at the University of Ljubljana**

The purpose of developing a Data Management Plan (DMP) is for PhD students to consider, from the very beginning of their research careers, how the data collected or generated in the course of their PhD research will be preserved and made accessible to others.

Researchers are accustomed to dealing with research data in accordance with the recommendations and norms of their scientific communities, which in most cases enables permanent access and re-use of research data by the research team or project collaborators.

In an open science environment, there are numerous forms of support available for researchers to manage their research data according to the FAIR (Findable, Accessible, Interoperable, Reusable) principles. Templates and online tools are available to help you plan how to collect, document, organise the preservation, archiving and sharing or publishing of data.

You can use the template annexed to these guidelines to prepare the DMP, or you can use a different template depending on the specificities of your science or discipline. Please consult your supervisor or mentor.

In accordance with Article 50 of the Rules and Regulations for Doctoral Studies at the University of Ljubljana (applicable to the generation of doctoral students enrolled from the academic year 2021/2022 onwards), research data produced and collected for the purposes of a doctoral dissertation must be published or otherwise made available in a way that makes it findable, accessible, interoperable, and re-usable and re-evaluable. The doctoral student starts thinking about the DMP at the beginning of their doctoral studies. They shall draw up a draft DMP at the latest before submitting the application for approval of the doctoral dissertation layout to the Member of UL Senate (last indent of Article 36(1)), shall keep it up-to-date and supplement it during the course of the research (Article 43(1)), and shall submit the final version of the DMP together with the completed doctoral dissertation (Article 45(1)(12)).